



**THE SOCIETY FOR THE PROTECTION OF ANCIENT BUILDINGS**  
37 Spital Square, London E1 6DY  
020 7377 1644  
info@spab.org.uk  
www.spab.org.uk

## **CANDIDATE INFORMATION SHEET**

### **FOR ELECTION TO THE SPAB GUARDIANS' COMMITTEES 2021**

#### **Introduction**

Much within the Society's work depends on the support and assistance of expert volunteers. Guardianship is a status awarded to the Society's most active and committed volunteers. The concept of Guardianship was created in 2006, but in 2018 it was broadened to embrace members of a range of SPAB committees and its Board of trustees. The Society now has around 90 Guardians. Guardians can be elected or co-opted. All can serve for up to two terms of three years but must then have at least one year off. Guardianship brings not only the ability to assist and participate in the Society's work, but also the right to vote at AGMs and to appoint trustees. It carries a personal liability, in the unlikely event of the organisation being wound-up, of £10.

#### **What is expected of SPAB Guardians?**

- To understand the Society's aims and strategy and contribute supportively to its current work.
- To support for the Society's conservation approach, embodied in the founding Manifesto and the SPAB Approach.
- To regularly attend committee meetings. If a Guardian misses three consecutive meetings, their position will be reviewed. Some meetings can be attended remotely. Guardian meetings include the summer conference and the SPAB AGM.
- To read and adhere to their committee's Terms of Reference and play a full part in meetings.
- In addition to attending Guardian committee meetings, Guardians may also be asked to serve on working groups, undertake site visits, represent the SPAB at other meetings, comment on cases, documents etc.
- To play an active role in supporting staff and other volunteers, for instance by attending events, offering advice where appropriate and in general participating in SPAB activities.
- To keep up to date with the Society from the Magazine, SPAB's social media channels, the Guardians' e-newsletter and the general SPAB e-newsletter.
- Like other SPAB members, Guardians must not use their position or membership to promote their private commercial or professional activities. An opportunity exists for Guardians at the start of every meeting for 'declarations of interest', to ensure they are not party to any decision on the subject.
- To support decisions made in any quorate meeting of their committee. Responsibility is collective and Guardians are bound by such decisions even if they were absent from the meeting.
- To promote the SPAB, its ideas and its membership to the wider world and to assist, when possible, with fundraising that will support SPAB activities.

#### **Remuneration**

Guardianship is a voluntary role and is not remunerated. We offer travel expenses (mileage or second class rail) when travelling to meetings or on SPAB business.



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### **Are you eligible to stand?**

- You must be a paid-up active member of the SPAB.
- All candidates must be 18 or over.
- You must be able to submit your application online or via email

### **How to apply**

To apply please submit your completed Candidature Form by **Monday 12<sup>th</sup> August**. The Candidature Form can be found in the members' area of the SPAB website. If you are unable to access the members' area, please contact the membership officer on membership@spab.org.uk or 020 7456 0901. Your application must be supported by a nomination from a fellow SPAB member and be seconded by two additional members. Please get in touch with our membership officer using the details above if you would like us to help by putting you in contact with other members in your area.